

**NRHEG PUBLIC SCHOOL ISD #2168  
BOARD OF EDUCATION  
REGULAR MEETING  
Monday, September 16, 2019, 6PM  
Elementary Media Center**

**MINUTES**

1. **Call to Order**—Meeting called to order by Chair, Rick Schults. The School Board of Ind. School District #2168 met in regular session on September 16, 2019 at 6:33PM.

**3. Roll Call:**

Members present: Rich Mueller, Luke Routh, Neil Schlaak, Dan Schmidt, Rick Schultz and Superintendent, Dale Carlson. Late: Karen Flatness 6:34pm. Absent: Travis Routh.

4. **Approve Agenda**—Moved by Neil Schlaak, seconded by Rich Mueller to approve the agenda as presented. Motion Carried 5-0.

10. **Approve Consent Agenda**—Moved by Rich Mueller, seconded by Dan Schmidt to approve the Consent Agenda as presented. Motion carried 6-0.

**a. Minutes of School Board Meeting August 19, 2019**

**b. Finance**

1) **Board Bills:** \$435,412.15

2) **Donations:**

Arkema Foundation	Science Curriculum Elementary	\$500.00
United Methodist Church	Elementary Fund	\$100.00
LeSueur River Sunday School	Reach Program	\$350.00
Lions Club of Ellendale	Reach Program	\$91.00
United Methodist Church	Reach Program	\$91.00
Jamie Radtke	Elementary Book Donation	\$54.04
NRHEG Football Boosters	Donation for Football Pants	\$2715.00
Finlys Wings at Work	Preschool Scholarships	<u>\$2,160.00</u>
	Total:	\$6,061.04
	Total to Date:	\$20,245.84

3) **Purchase of Service Agreement for Mental Health Services with South Central Human Relations Center, Inc:** The total amount to be paid for such Purchased Services shall not exceed \$46,300.00 for a Family Service Coordinator providing 194 days of service (8 hour days).

4) Purchase of Service Agreement for Physical Therapist Services with Waseca Public Schools: 2019-2020 Physical Therapist under contract with Waseca Public Schools, will spend a minimum of 4% of the contracted time in the NRHEG School District at an estimated amount of \$3,000. Last year the District contracted services through Health Dimensions Rehabilitation, Inc., but Dimensions was unable to provide the needed staffing.

**a. Workforce**

1) **Employment:** The Board approved the following contracts for the 2019-2020 school year.

a) Heather Calcamuggio – Elementary Paraprofessional Step 3

b) Sheena Olson—Secondary Paraprofessional Step 3

These contracts are contingent on acquiring proper licensure, official transcripts and a successful background check.

**2) Contract Renewals:** The Board approved the following contract renewals for the 2019-2020 school year.

a) Sandy Tollefson—Health Office Assistant: 3.03% hourly increase for 2019-2020.

b) Ladonna Olson—Licensed Practical Nurse: 7.2% increase over two years.

**3) Resignations:** The following resignations were recommended to be accepted with gratitude.

a) Kari Harpel—Elementary Paraprofessional, 10 years with the District.

b) Elizabeth Neitzel—Elementary Paraprofessional, 1 year with the District.

**4) Co-Curricular Contracts:**

a) Kelly Delacruz—Annual Advisor ½ Position/Shared

b) Cortney Klocek—Annual Advisor ½ Position/Shared

**b. Board Governance—Policy:** The Policy Committee is recommending approval of the following policies through a 2<sup>nd</sup> reading.

1) 2<sup>nd</sup> Reading of Policy #630—Class Size

2) 2<sup>nd</sup> Reading of Policy #635—Independent Educational Evaluation

3) 2<sup>nd</sup> Reading of MSBA Recommended Revised Policies

Legislative and Recommended Changes to Policies

- i. Tobacco-Free Environment—419
- ii. Use of Peace Officers—532
- iii. Curriculum Development—603
- iv. Home Schooling—611
- v. School District Accountability—616
- vi. Assessment of Achievement—618
- vii. On-Line Learning—624
- viii. Student Activity Accounting—713

Non-substantive Changes to Policies

- ix. Open Meeting & Closed Meeting--205
- x. Disability Nondiscrimination—402
- xi. Employee-Student Relations—423
- xii. Student Discipline—506
- xiii. Policies Incorporated—523

Policies that must be reviewed annually by the School Board

- xiv. Family & Medical Leave Policy-410
- xv. Harassment & Violence-413
- xvi. Mandated Reporting of Child Neglect or Physical or Sexual Abuse-414
- xvii. Mandated Reporting of Maltreatment of Vulnerable Adults-415
- xviii. Student Discipline-506
- xix. Bullying Prohibition Policy-514
- xx. Student Sex Nondiscrimination-522
- xxi. Internet Acceptable Use & Safety Policy-524
- xxii. School District System Accountability-616
- xxiii. Crisis Management Policy-806

- c. **Statewide Enrollment Options:** Three (3) students in our District attending school in another district. Three (3) students not in our District attending school in our District.

Item 11 Reports

- a. **Minnesota North Star Report Results:** Terri Engel presented on the results of the North Star Assessment recently released by the Minnesota Department of Education.

**Item 12 Recommended Actions**

**a. Finance**

- 1) **Maximum Levy Authority for 2019-2020:** Moved by Neil Schlaak, seconded by Luke Routh, to approve the Maximum Levy Authority for 2019- Payable 2020 as presented. Motion carried 6-0.
- 2) **Truth-in-Taxation Hearing Date:** Moved by Neil Schlaak, seconded by Karen Flatness, to approve the Truth-in-Taxation Hearing date of Monday, December 16, 2019 at 6pm, in advance of the regular 6:30pm School Board Meeting. Motion carried 6-0.
- 3) **Maximum Expenditure Authority Given to Superintendent and/or Core Planning Team:** Moved by Neil Schlaak, seconded by Rich Mueller, to give authority to the Superintendent and/or Core Planning Team to make construction-related decision specific to:
  - a. Proceed with project as proposed or giving direction for cuts that need to be made based on prioritized decisions, and
  - b. Proceed with change orders of less than \$25,000, and
  - c. Approve adding to the scope of the project dependent on contingency amount remaining at end of project. Motion carried 6-0.

**c. Board Governance**

- 1) **2019-2020 School Board Goals:** Moved by Neil Schlaak, seconded by Dan Schmidt, to approve the 2019-200 School Board work goals as presented. Motion carried 6-0.

**d. Workforce**

- 1) **2019-2020 Staffing Plan Revision:** Moved by Neil Schlaak, seconded by Karen Flatness, to approve the 2019-2020 Staffing Plan Revision by adding a 5<sup>th</sup> Grade Teacher due to increased enrollment. Motion carried 6-0.
- 2) **Grade 5 Teacher:** Moved by Rich Mueller, seconded by Dan Schmidt, to approve Olivia Erickson for the new Grade 5 Classroom Teaching Position and placed at BA-Step 1. Motion carried 6-0.
- 3) **Superintendent 2019-2020 Work Goals:** Moved by Neil Schlaak, seconded by Dan Schmidt, to approve the 2019-2020 Superintendent work goals as presented. Motion carried 6-0.

- 14. **Adjournment:** Moved by Neil Schlaak, seconded by Travis Routh to adjourn the meeting. Motion carried 6-0. Meeting adjourned at 8:33PM.

Submitted by \_\_\_\_\_, Clerk  
Karen Flatness